

High Demand, Great Pay, Potential for Fabulous Benefits and Growth

DMACC's new Court Reporting program prepares students for a variety of careers that require realtime writing skills to convert the spoken word to text via computer-aided transcription.

The many situations that require verbatim record of what was said—notably judicial proceedings but including many others—have put skilled, dependable court reporters in high demand across the country. With many court reporters retiring in the next few years, the anticipated shortage of these professionals will create even more opportunities for new DMACC graduates.

As of early 2014, the average salary for court reporters in Iowa was \$48,000. According to the National Court Reporters Association, annual pay can top \$100,000, prompting *U.S. News & World Reports* to call court reporting a “Top 50 Career” nationwide. The U.S. Bureau of Labor Statistics says the career outlook is “excellent,” with projected job growth of at least 14 percent through 2020.

DMACC Court Reporting: Exceptional Facilities, Equipment and Instruction

Based at our Newton Campus, DMACC's new program is the only one of its kind in Iowa. It was developed during a year of collaboration with the Iowa Court Reporters Association and Iowa Bar Association.

As with all DMACC programs, Court Reporting students will learn on the same equipment used by current professionals, and will be taught by credentialed instructors with real-world experience. Some of the required skills for Court Reporting include:

- **Strong Vocabulary, Grammar & Editing Skills**
- **Attention to detail**
- **Ability to focus for extended periods**
- **Precision, speed and accuracy**

DMACC will also work with students to place them in internship positions.

TAKE THE NEXT STEP!

Learn More about this Exciting, Growing Field

Court Reporting is offered exclusively
on DMACC's Newton Campus.

For more information about DMACC's
Court Reporting program, visit
www.dmacc.edu/programs/courtreporting
or call 641-791-3622 or toll-free at
800-362-2127, Campus Code 5.

Newton Campus Address
600 North 2nd Avenue West
Newton, Iowa 50208

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CAREERS IN REALTIME REPORTING



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Get on the Record with a Great Job in Court Reporting

Put yourself in the center of fascinating events, discussions and judicial proceedings as a realtime court reporter: the person entrusted with making an accurate, verbatim record of everything spoken in the courtroom. In America's judicial system, court reporters are indispensable. They are the eyes and ears of the courtroom while reporting the official record. Most judicial proceedings cannot start without a court reporter present, because in the judicial world, if it's not in "the record," it didn't happen.

The work of realtime court reporters isn't limited to the judicial system. These trained professionals may use their skills to pursue a growing number of options.

Some examples include:

- ▶ **Captioning**
- ▶ **Realtime Broadcast Captioning**
- ▶ **Depositions**
- ▶ **Conferences & Conventions**
- ▶ **Important Meetings**
- ▶ **Legal and Medical Transcription**
- ▶ **Educational and Business CART (Communication Access Realtime Translation)**



Court Reporting (Associate Degree in Applied Science)

Students must complete the courses and maintain at least a 2.0 grade point average, and must meet the machine shorthand writing speeds for certification.

Term 1

- CRC 100 Machine Shorthand Theory I
- CRC 102 Machine Shorthand Skills/Techniques I
- ADM 157 Business English
- CRC 125 Law for Realtime Professionals
Any AAS Core Soc & Behavioral Science/Humanities Course

Term 2

- CRC 130 Machine Shorthand Theory II
- CRC 132 Machine Shorthand Skills/Techniques II
- CRC 150 Introduction to Realtime Technology
- ADM 208 Legal Terminology

Term 3

- CRC 160 Introduction to Speed Development
- CRC 165 Realtime Punctuation and Proofreading
- CRC 175 Realtime Technology Applications

Term 4

- CRC 180 Single-Voice Speed Development I
- CRC 182 Multi-Voice Speed Development I
- CRC 190 Realtime Court Reporting Procedures I
- MAP 129 Medical Terminology
Any AAS Core Math/Science Course

Term 5

- CRC 220 Single-Voice Speed Development II
- CRC 222 Multi-Voice Speed Development II
- CRC 230 Realtime Court Reporting Procedures II
Any AAS Core Distributed Course 3

Term 6

- CRC 250 Single-Voice Speed Development III
- CRC 252 Multi-Voice Speed Development III
- CRC 275 Internship

Court reporters have their own shorthand language. Here are a few examples:

Yes = KWRES No = TPHO

Cat = KAT Dog = TKOG

Bag = PWAG Job = SKWROB

Great Career = TKPWRAET KRAOER

Work for Others or Yourself

Skilled court reporters have many job options. They can work directly for judges, judicial systems, law firms or freelance court reporting entities that often require written records of meetings. Some become independent contractors or even manage their own businesses, employing others who share their skills.

